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2009 MAY 29 AM 8:42

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**TOWN OF COLCHESTER**  
**ETHICS COMMISSION**  
**NOTICE OF PUBLIC HEARING**

A Public Hearing will be held by the Ethics Commission regarding proposed rules for receiving and addressing requests for advisory opinions on Tuesday, June 2, 2009 in the First Selectman's Conference Room. The purpose of the hearing is to solicit input from the public on the proposed rules below. Regular Meeting to follow.

**Proposed Rules and Regulations Regarding Procedures for Receiving and Addressing Requests for Advisory Opinions**

Pursuant to Code of Ethics § 53-4(B), the Ethics Commission intends to hold a public hearing for the purpose of soliciting public comment on the rules proposed below.

**Section 1 – Requests for Advisory Opinions**

1. Any person requesting an advisory opinion from the Commission must include in his or her Request:
  - a. The name and address of the person requesting the advisory opinion;
  - b. information regarding the circumstances giving rise to the potential violation; and
  - c. an indication of whether the Request is time-sensitive and, if so, the time frame in which a response is desired.
2. Requests for advisory opinions must be hypothetical in nature. A Request for an advisory opinion may not solicit an opinion as to whether a particular identifiable public employee's or public official's past actions constitute a violation of the ethics code. The proper vehicle for addressing this type of specific concern is a complaint pursuant to § 53-5.
3. Requests for advisory opinions may be submitted

- a. In person at the office of the First Selectman
  - b. By mail addressed to the Ethics Commission care of the Office of the First Selectman
  - c. By email to the Chair of the Ethics Commission.
4. The Commission will acknowledge receipt of a Request within 5 business days or as soon as practicable thereafter. A request submitted by email will be acknowledged by email. A request submitted by mail or in person will be acknowledged by mail.
  5. Unless there is an indication that the Request is time-sensitive as described in 1(c) above, all requests for advisory opinions will be appear on the agenda at the Commission's net regularly scheduled meeting, provided, however, that a request that arrives less than one week before a regularly scheduled meeting will be placed on the agenda for the meeting following the next regularly scheduled meeting.
  6. Unless there is an indication that the Request is time-sensitive as described in 1(c) above, the Commission will notify the person making the Request within 10 business days of the date of the meeting at which the request will be considered. The time frame for Notices in the case of time-sensitive Requests will be determined according to the circumstances outlined in such Request.

COLCHESTER ETHICS COMMISSION

Genea O. Bell, Chairperson  
Tom Cleary, Vice-Chairperson  
Robert Esteve, Member  
Jacqueline Twedt, Member  
Daniel Henderson, Member